



JOB DESCRIPTION

POSITION: Full Time Licensed Outpatient Clinician

DATE: 10/7/19

REVISED: 10/7/19

SUPERVISOR: Director of Outpatient Clinical Services

The Up Center is a nonprofit United Way Community Partner agency that provides uniquely personal services to more than 10,000 children, families and individuals each year. The Up Center has one of the most service integrated environments in Hampton Roads to aid adults, families and children in improving their lives through counseling. The Up Center is taking a lead role in the provision of Trauma Informed Services with TI based supervision and service delivery.

DUTIES: Under the direction of the Clinical Director and within the limitations of agency policy, the incumbent shall execute the following duties:

Direct Service Duties

- Provide direct clinical counseling out of our Norfolk and Portsmouth offices to children, adolescent and adults.
- Utilize a variety of treatment modalities according to requirements of caseload, with incorporation of a Trauma Informed Care approach. Substance Use Treatment experience desired.
- Performs tasks related to direct practice such as writing progress notes, assessments, 90-day reviews, transfer and discharge summaries.
- Participate in reporting on grants.
- Attend staff meetings and trainings as required.
- Other duties as assigned.

QUALIFICATIONS:

- Licensed Professional Counselor or Licensed Clinical Social Worker
- Knowledge of principles and practices of professional counseling, including Trauma Informed practices and approaches.

- Knowledge of the functions of social service agencies.
- Communication skills, including the ability to write case records, letters, and reports.

The Up Center is an Equal Opportunity Employer. We are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and employees without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty, military, veteran status or any other characteristic protected by applicable law.